



TO: Board of Directors

FROM: Ruth Floyd, Executive Director of Business Services

SUBJECT: Student Field Trips

DATE: April 18, 2023

TYPE: Action Required

Stanwood High School student groups request to attend the events below:

- WWU Volleyball Team Camp - Volleyball, July 5-8, 2023, Bellingham, WA

Utsalady Elementary School requests to attend the following outdoor education camp:

- Warm Beach Camp - 5th Grade, June 1-2, 2023, Stanwood, WA

**Recommendation: It is recommended that the Board approve the field trips for these student groups.**



### NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor)

School Utsalady Elementary Today's Date 3-22-23

Individuals/Group Involved 5th graders Number of Students 56  
Activity Outdoor Education

Destination Warm Beach Camp, Stanwood, WA 98292

Departure Date 6-1-23 Return Date Parent pick up @ 5:00 p.m.

Accommodations: Warm Beach Camp 6/2/23

Source of Revenue: UBC, fundraisers, student payment

Fundraising Activities christmas ornaments, cookies, cookie dough,

Individual Student Cost \$150<sup>00</sup> Total Group Cost \$11,914<sup>00</sup> 4 tumblers

How was this activity/trip available to any interested and/or eligible student(s) flyers, email, parent Google meeting

How was this trip promoted to all interested/eligible students? →

Will any student(s) be excluded from this trip due to the inability to pay? NO, we have scholarships available

Insurance (special coverages) N/A

Purpose of Trip (include the educational value) Outdoor education related to science: SEL including leadership games, cooperative team building, problem solving, birds of prey, pioneer skills, and much more.

Has this trip been previously taken? yes If yes, when? last year but not overnight last year overnight → 2019

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.)

1. Additional information needed: \_\_\_\_\_
2. Insurance coverage to be arranged through the insurance office.
3. Parent permission and medical authorization forms go to the principal.
4. All district employees need to submit a travel request form.
5. Notify the school nurse.

Heather Millner  
Signature of Initiator

Julie Enoch  
Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on 4/18  
Approved \_\_\_\_\_

Superintendent or Designee Signature

Date



### NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor)

School Stanwood High School Today's Date 3-14-23  
Individuals/Group Involved up to 15 athletes / 4 coaches Number of Students SHS Volleyball  
Activity WWD Team Camp  
Destination Western Washington University  
Departure Date 7-5-23 Return Date 7-8-23

Accommodations: 4 points by Sheraton (paid by Booster club) July 7-8 only  
Source of Revenue: player funded  
Fundraising Activities \_\_\_\_\_

Individual Student Cost \$285 (player funded) Total Group Cost dependent - player/booster club funded 2022

How was this activity/trip available to any interested and/or eligible student(s) previous participation/tripouts

How was this trip promoted to all interested/eligible students? email

Will any student(s) be excluded from this trip due to the inability to pay? No

Insurance (special coverages) individual athletes / WWD

Purpose of Trip (include the educational value) skill & team development.  
team bonding

Has this trip been previously taken? Yes If yes, when? previous 8+ yrs

**List of chaperones and students MUST be attached to this form.** (Chaperones must be of each gender if students of each gender are attending.)

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3. Parent permission and medical authorization forms go to the principal.
4. All district employees need to submit a travel request form.
5. Notify the school nurse.

[Signature] Signature of Initiator      [Signature] Signature of Building Principal

For Administration Use Only:  
Board approval needed. Will be submitted on 4/18  
Approved \_\_\_\_\_

Superintendent or Designee Signature \_\_\_\_\_ Date \_\_\_\_\_